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| **HAZARD**  **(What could go wrong?)**  **RISK**  **(What could cause It to go wrong?)** | **CONTROLS** | **RISK LEVEL AFTER CONTROLS** | **CONTROL REVIEWER** | **WHAT CAN WE DO TO REDUCE THE RISK EVEN FURTHER? (SFAIRP)** |
| **ALERT LEVEL 3**  **Hazard:**  COVID-19 Pandemic disease  **Risk:**  Exposure to COVID-19  Community transmission /  Illness/fatality | **CONTACT TRACING**  Display a QR code and have an alternative contact tracing system. People are legally required to either scan in or provide their contact details on a physical register.  **PERSONAL MOVEMENT**   * People asked to stay at home where possible. * People should keep 2 metres apart from people they do not know (especially on public transport), 1 metre apart with people they do know (e.g., at work).   **TRAVEL & TRANSPORT**   * Minimise non-essential travel. * If using public transport you must wear a face covering. * Do not use public transport if required to self-isolate, quarantine, experience symptoms of COVID-19 etc. * An exemption is needed for travel between areas with different Alert Levels for essential personal movement. * Weekly COVID Tests are also required for people crossing boarders as essential workers. |  | Manager  &  HS Coordinator |  |
| **HAZARD**  **(What could go wrong?)**  **RISK**  **(What could cause It to go wrong?)** | **CONTROLS** | **RISK LEVEL AFTER CONTROLS** | **CONTROL REVIEWER** | **WHAT CAN WE DO TO REDUCE THE RISK EVEN FURTHER? (SFAIRP)** |
|  | **WORKPLACES**   * Must display a QR Code Poster and people to use it or register on a sign-in sheet. * Encourage all workers to download and use the NZ COVID Tracer App and to activate the Bluetooth function. * Regularly disinfect surfaces; wash and dry hands, cough into elbow, don’t touch your face; stay home if you’re sick, report flu-like symptoms. * You legally must wear a face covering when:   + Using public transport   + Visiting a healthcare or aged care facility   + Wear a face covering if you cannot maintain a safe distance with fellow workers (minimum 1m) * Workers legally must remain a minimum of 1 metre apart at all times where practical. Other measures, such as personal protective equipment (PPE) including face coverings, must be worn if this cannot be maintained. |  |  |  |
| **HAZARD**  **(What could go wrong?)**  **RISK**  **(What could cause It to go wrong?)** | **CONTROLS** | **RISK LEVEL AFTER CONTROLS** | **CONTROL REVIEWER** | **WHAT CAN WE DO TO REDUCE THE RISK EVEN FURTHER? (SFAIRP)** |
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